



RENEWAL OF PORT USERS LICENSE (PUL) 2022

Fiji Ports wishes to advise all Port Users that applications for renewal of current PUL and new applications for the year 2022 will commence on 1st November 2021. Application forms can be downloaded from Fiji Ports website www.fijiports.com.fj or obtained from the reception desk at FPCL Head Office, Muaiwalu House, Tofua Street, Walu Bay or at Fiji Ports Office Lautoka during office hours on Monday - Friday from 8am - 5pm. Please contact Ms Shivani Kumar on email shivani@fijiports.com.fj and Mr Apenisa Vakararawa on email apenisav@fijiports.com.fj or telephone 3312700 for any queries.

The validity of current PUL and ID cards ends on 31st January 2022. Validity of new PUL and ID cards will be **from 1st February 2022 to 31st January 2023.**

PUL Application conditions:

- I. New application forms must have the following documents attached: -
Company Registration Certificate, Suva city business license certificate for Suva port and Lautoka city council for Lautoka port, company TIN number/letter and company insurance certificate (public liability cover).
- II. Renewal PUL forms must have the following documents attached:
Suva/Lautoka business license certificate and company insurance certificate (public liability cover).
- III. Local Shipping Companies in addition must include the following details.
 - a. **Insurance/Liability Cover**
 - b. **Name of the Owner of Company**
 - c. **Address Office and Residential**
 - d. **Contact Details**
- IV. Application fees:
 - a. Renewal of all existing Applications - \$100.00 (Port fees not cleared within 30 days' time then their initial application will be cancelled and Port Users will have to re-apply).
 - b. New PUL Application - \$150

PORT USERS LICENSE FEE FOR 2022

PORT FACILITY	CATEGORY	NATURE OF BUSINESS	FEES (VIP)
Suva & Lautoka Ports (Kings & Queens wharf)	One (1)	Tour operators (cruise vessels) ferry services (fiber glass) Scuba Diving, Ship Chandlers, fish off loaders, fish buyers and any other small business (classification of business will be determine by FPCL management when applying)	\$330.62
Suva and Lautoka Ports	Two (2)	Customs, shipping, and forwarding agency Pest Control (fumigation companies) car dealers, importers and exporters FPCL Contractors (security, transport providers, maintenance, mechanicals and technical, cleaners, linesman and lines boat and other business to be determine by FPCL).	\$382.96
Suva and Lautoka Ports	Three (3)	Shipping agencies and cartage companies	\$437.24
Suva and Lautoka Ports	Four (4)	Private pilot companies, Tugs & Barges, towage, ferry boats services and FPCL back up pilot boats	\$596.16
Mua I walu 1&2, Levuka ports, and FSHIL facilities	One (1)	Ship chandlers, supermarkets and whole sales, suppliers, and any other small business to be determine by FPCL management	\$228.13
Mua I walu 1 & 2, Lautoka local wharf, Levuka Ports	Two (2)	Shipping agencies, fishing vessels, agents (owners) local vessels, RORO, barges, fuel suppliers and cartage companies	\$264.07
Levuka port	Three (3)	Private Pilot companies, Towage companies	\$596.16

Note: All existing Port Users not renewing their licenses prior to its expiry and applying for the license after the expiry date will be considered as a New Application

**CHIEF EXECUTIVE OFFICER
FIJI PORTS CORPORATION LIMITED**